

## SPOTTERS REGISTRATION CHECKLIST

### **IMPORTANT NOTE:**

In order for Star Training and Assessing to issue your Statement of Attainment and process your spotters registration through Energy Safe Victoria, please provide copies of the following and attach to this document.

Once everything on this checklist has been ticked off please bring this form and copies of required evidence in with you on your day of training, otherwise scan this form with a copy of all required evidence to [spotters@startraining.com.au](mailto:spotters@startraining.com.au)

To avoid delays, please ensure ALL evidence on this checklist is provided and DO NOT send through an incomplete form. Star Training and Assessing will only process students who have fully provided and attached all evidence required to this form.

<b>NAME:</b>	
<b>DATE OF SPOTTERS TRAINING:</b>	
<b>LOCATION OF SPOTTERS TRAINING:</b>	

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### **Copy of Plant Tickets and/or High-Risk Work Licences**

This can be either a copy of your card/s (**FRONT AND BACK**) or copy of your Statement of attainment.

If applicable, please include copy of any **current** High-Risk Work Licence you may have e.g. Dogging, EWP, Forklift, Crane etc.

If applicable, please include copy of your Truck Licence (LR, MR, HR, HC, MC) if you wish to have Tip Truck (TT) added to your spotters registration.

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### **Copy of current CPR and current FIRST AID Qualification**

This can be either a copy of your card/s (**FRONT AND BACK**) or copy of your Statement of attainment.

First Aid and CPR **MUST BE CURRENT** and **MUST INCLUDE** units -

- Provide Cardiopulmonary Resuscitation (CPR) (HLTAID009) completed within the last 12 months, and
- Provide First Aid (HLTAID011) completed within the last 3 years (36 months)

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### **Copy of your previous spotters registration card (if applicable)**